



May 8, 2023 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund](#): \$9,976,071.28

[Capital Projects](#): \$495,814.93

[Cafeteria](#): \$623,977.86

B. Bills

[Exhibit A1](#) Checks Already Written: \$95,754.65

[Exhibit B1](#) Cafeteria Checks Already Written: \$457.75

[Exhibit D](#) SHS Activity Fund Report: \$82,152.39

VI. Legal Advisement – Mr. Jeremy Bloeser

LA – 1 (I) Appointment of School District Labor Counsel for the 2023-2024 Fiscal Year

- To appoint the firm of MacDonald Illig with Mr. Mark Kuhar as the Labor Relations solicitor for the 2023-2024 fiscal year.

LA – 2 (I) Appointment of School District Solicitor for the 2023-2024 Fiscal Year

- To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District’s solicitor for the 2023-2024 fiscal year.

VII. Finance – Mr. Steve Morvay

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.

F – 2 (I) Elect Treasurer for the 2023-2024 Fiscal Year

- To elect Steven Morvay as the WASD Treasurer and designated signatory for the 2023-2024 fiscal year.

F – 3 (I) Designation of Depository for the 2023-2024 Fiscal Year

- To approve Northwest Savings Bank as the WASD Depository for the 2023-2024 fiscal year.

F – 4 (I) Appoint Current Delinquent Per Capita Tax Collector

- To appoint Berkheimer Associates as the current delinquent per capita collector for the 2023-2024 fiscal year.

F – 5 (I) Adoption of the Proposed Final General Budget for 2023 – 2024

- To approve the adoption of the [Proposed Final General Fund Budget for 2023 – 2024](#) in the amount of \$28,727,719 to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2023-2024 on May 15, 2023. A copy of the said budget in the amount of \$28,727,719 is open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 19, 2023, 7:00 p.m. at the Wattsburg Area School District Elementary Center.

VIII. Building and Grounds – Mr. Shawn Matson

IX. Personnel – Mrs. Nicole Lee

P – 1 (I) ESS Substitute Additions

- To approve Alanna Young as an addition to the ESS Substitute List.

P – 2 (I) Leave Request

- To approve an Intermittent FMLA Leave for Susan Huff retroactive to March 27, 2023.

P – 3 (I) Resignations

- To accept the following resignations:
 - Barbara Burdick, elementary teacher for the purpose of retirement effective June 13, 2023.
 - Richard Fenney, custodian effective March 25, 2023.
 - Randy Gunther, middle school teacher for the purpose of retirement effective June 13, 2023.
 - Valerie Dolph, cook/baker effective June 1, 2023.

P – 4 (I) Conference Request

- To approve the following conference requests:
 - Matthew Harman and Josh Thayer to attend Cyber Planning Workshop on May 16 17, 2023 in Edinboro, PA at an estimated cost of \$100. Funds from Professional Development.

- Debbie Nuhfer and Sara Land to attend PSERS Training for HR Staff on May 8, 2023 virtually at an estimated cost of \$39. Funds from Professional Development.

P – 5 (I) Appointments

- To approve the following appointments:
 - Suzanne Zuba as Educational Support Aide, Class B, 7 hours/day, 185 days/year effective August 29, 2023.

P – 6 (I) WASD – WESPA MOA

- To approve the Memorandum of Agreement between Wattsburg Area School District and the Wattsburg Educational Support Personnel Association.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (I) First Reading of Policies

- To approve the first reading of the following policies:
 - [Executive Summary](#)
 - 800 [Records Management](#)
 - 830 [Security of Computerized Personal Information/Breach Notification](#)
 - 830.1 [Data Governance – Storage/Security](#)

PL – 2 (I) Second Reading of Policies

- To approve the second reading of the following policies:
 - 011 [Principles for Governance and Leadership](#)
 - 137 [Home Education Programs](#)
 - 137.1 [Extracurricular Participation by Home Education Students](#)
 - 137.2 [Participation in Cocurricular Activities and Academic Courses by Home Education Students](#)
 - 137.3 [Participation in Career and Technical Education Programs by Home Education Students](#)
 - 200 [Enrollment of Students](#)
 - 202 [Eligibility of Nonresident Students](#)
 - 204 [Attendance](#)
 - 217 [Graduation](#)
 - 221 [Dress and Grooming](#)
 - 233 [Suspension and Expulsion](#)
 - 251 [Students Experiencing Homelessness, Foster Care and Other Educational Instability](#)
Merge and replace the following with revised policy 251:
 - 251 Homeless Students
 - 255 Educational Stability for Children in Foster Care
 - 810 [Transportation](#)

PL – 3 (I) Rescind Policy

- To rescind policy 255 Educational Stability for Children in Foster Care.

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (I) Seniors for Graduation 2023

- To approve those [seniors who meet all graduation requirements](#) to receive a Seneca High School diploma as outlined.

C – 2 (I) Approval of Academic Services

- To approve academic services of LearnWell for a middle school student anticipated April 17, 2023 through June 9, 2023.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (I) Volunteer List

- To approve Melinda Barnes, Elizabeth Bille, Ryan Gilfoyle, Stephanie Gilfoyle, Jessica Keffer, and Jacob Malec as additions to the WASD Volunteer List.

AE – 2 (I) Athletic Appointments

- To approve Jack Corey as weight lifting coach for the 2022-2023 school year at Step 2+.

AE – 3 (I) Athletic Resignations

- To accept the resignation of Noah Runser, 7th & 8th grade football coach effective May 3, 2023.

XV. **Miscellaneous**

M – 1 (I) Surplus Items

- To approve items as [surplus](#) as outlined.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**